

AWARDED TO **Mr. Spock****Adres****Date of birth** 8 February 2221ISSUED BY **VTI Waregem****Document number** BE-VL- 1701-A**Issuing date** 9 February 2270

## SENDING PARTNER

Contact details **VTI Waregem**Toekomststraat 75  
8790 Waregem  
BelgiumReference person **Dhont Luc**

coördinator "Erasmus+" projecten

 +32

## HOST PARTNER

Contact details **Starfleet Shipyard**

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Reference person **Captain Kirk** + CaptainKirk@volvo.com

## EXPERIENCE DESCRIPTION

**Objective** International internship during training Car techniques.**Community or mobility programme** Mobility programme: Erasmus+ KA1 VET**Initiative** Internship within the framework of the European project: VTI On European Internship, 2015-1-BE02-KA102-012118.**Qualification** Diploma Technical Secondary Education in Car techniques**Duration** from 11 February 2267 to 25 February 2267

Activities and tasks	<p>Function tests on trucks.                  Connecting calibrated test and diagnostic equipment and the measurement or reading fault memory (emission test, compression test, brake test, oil test, leak test, ...).                  Check fluid levels and top up if necessary (coolant, engine oil, brake fluid, ...).                  Carrying out maintenance operations or fast-service interventions to a truck.                  Detecting malfunctions and determining technical solutions for the repair of the Truck and the equipment.                  Assembling / disassembling parts on a truck.</p>
Job-related skills and competences	<p>Abiding by the rules of the manufacturer and the vehicle technical inspection standards.                  Use of testing and diagnostic equipment.                  Disassembly- and assembly techniques.                  Prepare a vehicle before delivery / first use (cleaning on the inside and outside, checking and filling the fluid reservoirs...).                  Tidying and cleaning the workplace and perform basic maintenance of tools and equipment.                  Sorting recovered components and fluids and bringing them to the treatment or storage areas (batteries, hydrocarbons, lubricants,...)</p>
Language skills and competences	<p>Can understand phrases and the highest frequency vocabulary related to areas of most immediate personal relevance (e.g. very basic personal and family information, shopping local area, employment).                  Can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar topics, activities and employment .                  Can write short, simple notes and messages.</p>
Computer skills and competences	<p>Can look for information online using a search engine.                  Can share files and content using simple tools.                  Can produce simple digital content (e.g. text, tables, images, audio files).                  Can take basic steps to protect his devices (e.g. using anti-viruses and passwords);                  Know how to solve some routine problems (e.g. close program, re-start computer, re-install/update program, check internet connection).                  When confronted with a technological or non-technological problem, he can use the digital tools he know to solve it.</p>
Organisational skills and competences	<p>Respects the relevant provisions, rules and procedures.                  Clearly describes the focus of the issue.                  Consults with others to make decisions with a limited risk.                  Checks his own work for accuracy and completeness.                  Shares knowledge, information and experiences and asks others for their opinion.</p>
Social skills and competences	<p>Is respectful and tolerant towards others.                  Is respectful towards the person who gives feedback.                  Can listen very well and let the other finish speaking.                  Is (customer)-friendly and polite.                  He assumes other assignments if necessary.</p>
Other skills and competences	<p>Can make functional use of mail and telephone.                  Can express himself orally.                  Is keen and eager to learn.                  He finish a task before commencing another task.                  He continues to persevere in difficult circumstances.                  Can complete his daily tasks within the required time.                  Can describe his limits and provide timely information about them.</p>

<b>Signature</b>	Signature sending partner	Signature receiving partner	Signature holder
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Dhont Luc	Captain Kirk	Mr. Spock	
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Signed on 8 February 2267