

1. Title of the certificate (NL)

Ervaringsbewijs: heftruckchauffeur

In the original language

2. Translated title of the certificate

Certificate of professional competence: forklift driver (EN)

Titre de compétence professionnelle: conducteur de chariot élévateur (FR)

This translation has no legal status.

3. Profile of skills and competences

The occupational standard was developed and approved by the sectoral social partners.

The holder of the certificate of professional competence can:

check the forklift truck:

- carries out visual checks of the forklift truck parts for liquid leaks and material damage;
- checks the brakes with an emergency stop when starting;
- checks the lights and sound signals by switching them on and off;
- checks the gauges, safety lights and error codes on the instrument panel;
- fills in the checklist in accordance with the controls carried out.

manoeuvre:

- adapts the speed of the forklift truck to the load, manoeuvring space and surface;
- does not collide with visible obstacles or infrastructure;
- positions the forklift truck in 1 movement in front of the stacking space;
- reverses when the view to the front is limited by the load;
- always looks in the driving direction;
- only turns a loaded forklift truck when the forks are at a height of less than 1 metre.

stack and destack a load in a stable manner:

- stacks a maximum of that specified in the load diagram;
- smoothly places the forks as fully as possible under the load without catching;
- adapts the inclination of the forks depending on the load to be moved;
- keeps the forks to the horizontal position when moving the load up and down;
- places the load evenly balanced in the stacking space;
- only lifts stable loads and undamaged pallets;
- only stacks if the stacking space is large enough;
- only stacks and destacks a load when it is free of underlying loads or beams.

park the forklift truck:

- after parking always applies the parking brake (if applicable);
- places the forks flat on the ground;
- turns the wheels straight;
- switches off the ignition;
- never parks the forklift truck in front of a passageway or safety equipment;

Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu>

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- supplies the forklift truck with the necessary energy at the end of the day's work.

comply with the internal highway code:

- keeps a safe distance from the entity in front to prevent emergency stopping;
- moderates speed and sounds the horn when approaching junctions, obscure bends and entrances;
- drives in the places intended in the specified driving direction;
- gives right of way to cyclists and pedestrians.

work safely:

- keeps body parts inside the cage of the forklift truck;
- uses the safety system and wears safety shoes;
- checks if the external means of transport is blocked before loading or unloading;
- checks the stability of the floor of the external means of transport before driving into it;
- checks if the external means of transport is positioned straight and fully against the loading bay;
- follows the instructions of signs and handling labels;
- reports unsafe situations to the supervisor;
- positions the forks at a height of +/- 25 cm when driving.

The holder of the certificate of occupational competence can demonstrate knowledge of:

- safety signs and handling labels.

4. Range of sectors and occupations relevant to the holder of the certificate

The holder of the certificate of occupational competence can work as a forklift truck driver. This occupation is performed in the transport and logistics sector and in all other sectors in which companies are found that have their own warehouse or where goods are piled and transported over a short distance.

5. Official basis of the certificate

<p>Name and status of the body awarding the certificate</p> <p><i>Test centre recognized by the Flemish government</i></p>	<p>Name and legal status of the national/regional authority providing accreditation/recognition of the certificate</p> <p><i>Flemish Ministry of Work and Social Economy</i> <i>Koning Albert II laan 35 box 21</i> <i>B-1030 Brussels</i></p>
<p>Level of the certificate (national or international)</p> <p><i>Flemish level</i> <i>RAC (Recognition of Acquired Competences)</i></p>	<p>Grading scale/Pass requirements</p> <p><i>All competences as described in point 3 must be proved.</i></p>
<p>International and European agreements</p>	
<p>Legal basis</p> <ul style="list-style-type: none"> • <i>Flemish Government Order of 23 September 2005 implementing the Decree of 30 April 2004 on the acquisition of a certificate of professional competence</i> • <i>Ministerial Order of 11 June 2007 determining the standard for the certificate of forklift truck driver</i> 	

6. Officially recognized ways of acquiring the certificate

Description of followed pathways	Percentage of the total programme (%)	Duration (hours/weeks/months/years)
Recognition of acquired competences	100	Max 2 hours 30 minutes
Total duration of the assessment leading to the certificate		Max 2 hours 30 minutes

Additional information

The assessment was developed according to the standard for forklift truck driver, as established and approved by employees' representatives and employers' representatives from the transport and logistics sector, the metal sector, the construction sector, the food sector, the wood sector and the automobile sector. The assessment consists of an optional portfolio evaluation and the actual assessment by 2 evaluators according to the forklift truck driver standard.

More information is available at:

www.ervaringsbewijs.be

Flemish overview of Europass certificate supplements

You can download the Flemish Europass Certificate supplements in different languages and find a description of the national and regional systems for qualifications at:

www.europass-vlaanderen.be/cs