

1. Title of the certificate (NL)

Ervaringsbewijs: verhuizer-inpakker (m/v)

In the original language

2. Translated title of the certificate

Certificate of professional competence: removal contractor-packer (m/f) (EN)

Titre de compétence professionnelle: déménageur-emballeur (h/f) (FR)

This translation has no legal status.

3. Profile of skills and competences

The occupational standard was developed and approved by the sectoral social partners.

The holder of the certificate of professional can:

protect buildings and property:

- protect floors with floor panels made of wood, cardboard or plastic;
- protect corridors, entrances, lifts and stairs with protective materials;
- make a visual inspection of existing and fresh damage to items and the surrounding area and report this in writing to the customer and/or employer.

pack

- wrap up items and furniture in packing material suitable for the items so they can be well protected during the removal against dirt, damp, shocks, breakage and scratches;
- place property, boxes and cases so they are protected ;
- adjust the boxes via an incision so the items cannot move ;
- mark and/or label so as to specify the contents and/or destination ;
- fix loose components so they cannot move during transport ;
- carry packed fragile items upright.

unpack:

- unpack goods without damaging them ;
- place paintings/frames facing each other or facing the wall ;
- hang items straight, depending on the type of wall ;
- place items according to the installation plan ;
- place all items in a stable fashion.

dismantle and assemble all types of furniture:

- prepare an assembly plan before dismantling furniture ;
- place a label on the inside before dismantling a piece of furniture ;
- use tools suitable for the furniture to be assembled and/or dismantled ;
- bring together screws, keys and other loose items for each piece of furniture or appliance ;
- assemble according to the assembly plan and/or markings ;
- use all the components during assembly.

Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information available at: <http://europass.cedefop.europa.eu>

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load the removal van or container:

- before starting to load mention if the removal van or container is too small ;
- stow items in a container or removal van ;
- give instructions for a stable cargo allocation ;
- ensure all the loading area is used ;
- ensure the items to be assembled are loaded last ;
- place a bracing in a container so items cannot move ;
- seal a container with a rodlock.

work ergonomically:

- bend the knees and keep the back straight when lifting ;
- hold the load as close as possible against the body ;
- use equipment to move items ;
- ask colleagues to help when lifting or moving heavy or large loads.

complete forms:

- fill in the working hours and distance travelled on the forms designed for this purpose ;
- complete the transport document and the material form ;
- make an inventory and use single numbering for this purpose ;
- have the customer sign the transport document and/or material form and/or the inventory.

work in safe and environmentally-conscious conditions:

- use ribbons and cones to demarcate the transhipment area ;
- wear safety shoes, gloves and a fluorescent jacket ;
- always place flat trolleys upright and on the side ;
- warn colleagues when a loading ramp and a ladder lift are operating ;
- tidy up so as to prevent falls, stumbling and slipping ;
- do not walk under suspended loads ;
- sort out packaging waste and place it in the spot intended for this purpose.

4. Range of sectors and occupations relevant to the holder of the certificate

The holder of the certificate of professional competence can work as a removal contractor-packer.

5. Official basis of the certificate

Name and status of the body awarding the certificate <i>Test centre recognized by the Flemish government</i>	Name and legal status of the national/regional authority providing accreditation/recognition of the certificate Flemish Ministry of Work and Social Economy <i>Koning Albert II laan 35 box 21 1030 Brussels</i>
Level of the certificate (national or international) <i>Flemish level RAC (Recognition of Acquired Competencies)</i>	Grading scale / Pass requirements <i>All competences as described in point 3 must be proved.</i>
International agreements	
Legal basis <ul style="list-style-type: none"> • <i>Flemish Government Order of 23 September 2005 implementing the Decree of 30 April 2004 on the acquisition of a certificate of professional competence</i> • <i>Ministerial Order of 25 August 2006 determining the standard for the title of removal contractor-packer (= certificate of professional competence)</i> 	

6. Officially recognized ways of acquiring the certificate

Description of followed pathways	Percentage of total programme (%)	Duration (hours/weeks/months/years)
Recognition of acquired competences	100 %	Max. 8 hours
Total duration of the assessment leading to the certificate		Max. 8 hours

Additional information

The assessment was developed according to the removal contractor-packer standard, as established and approved by employees' representatives and employers' representatives from the sector. The assessment consists of an optional portfolio evaluation and the actual assessment by 2 evaluators according to the removal contractor-packer standard.

More information is available at:

www.ervaringsbewijs.be

Flemish overview of Europass certificate supplements:

You can download the Flemish Europass Certificate supplements in different languages and find a description of the national and regional systems for qualifications at:

www.europass-vlaanderen.be/cs