

1. Title of the certificate (NL)

Ervaringsbewijs: zelfstandige kapper (m/v)

In the original language

2. Translated title of the certificate

Certificate of professional competence: independent hairdresser (m/f) (EN)

Titre de compétence professionnelle: coiffeur indépendant (h/f) (FR)

This translation has no legal status.

3. Profile of skills and competences

The occupational standard was developed and approved by the sectoral social partners.

A holder of the certificate of professional competence can:

wash and care for hair:

- feels whether the temperature of the water is adequate;
- moistens all hair;
- applies shampoo and care product in accordance with the analysis and further treatment;
- washes the hair thoroughly or quickly according to the further treatment;
- depending on the product rinses the hair so that no traces of product remain;
- dries the hair depending on the further treatment.

cut hair:

- makes separations according to the required shape and order of the hairstyle, using hair clips if necessary;
- keeps the cutting line visible during cutting;
- ensures evenly distributed tension and/or grading in the lock of hair to be cut, according to the hairstyle;
- personalises the hairstyle taking into account the facial shape and the desired look;
- removes downy hair in the neck using clippers or a razor;
- changes position around the customer to ensure a correct cut;
- combs the hair to see whether the hairstyle has been carried out correctly technically and improve it if necessary.

curl and perm hair:

- chooses a product depending on the state of the hair;
- consecutively applies products to the hair according to the desired hairstyle;
- makes separations according to the required shape, volume, curling pattern and order of the hairstyle;
- takes locks of hair in accordance with the equipment and the hairstyle;
- wraps the complete lock in a regular way in the direction of the hairstyle;
- depending on the treatment rinses the hair so that no traces of product remain;
- removes the equipment without damaging the curls;
- improves a dull hair colour.

compose dyes:

- composes the formula according to the desired result;
- composes the formula according to the natural hair colour;

Explanation

The purpose of this document is to provide additional information on the specific certificate and has no legal status of itself. It is based on Council resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, on Council resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates and on Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on: <http://europass.cedefop.europa.eu>

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- applies dye in accordance with the chosen hairstyle;
- improves dull dyed hair;
- improves insufficient coverage of grey hair.

The candidate must be able to demonstrate knowledge of:

- Oswald's Star.

dye locks and hair:

- combs the hairstyle to model it, in accordance with the further treatment;
- makes separations according to the order of the treatment and the hairstyle;
- subsequently applies products to dry or moist hair, depending on the product and the equipment;
- kneads or massages the hair so that the dye penetrates and develops well;
- depending on the product, rinses the hair so that no traces of product remain;

dry and finish hair:

- applies fortifier and finish products according to the hairstyle and the customer's wishes;
- makes separations depending on the hairstyle, using hair clips if necessary;
- adjusts the temperature of the source of heat in accordance with the treatment;
- dries the hair in the shape of the desired hairstyle;
- finishes the hairstyle if necessary;
- changes position around the customer to ensure a correct finish;
- describes the treatment applied and gives indications for future treatment.

analyse hair:

- asks questions about the hair/scalp, possible allergies and treatment applied at home;
- moves hands through the hair to analyse characteristics;
- visually inspects hair/scalp to analyse characteristics;
- takes one hair at different places to determine resistance and elasticity;
- determines and notes the percentage of grey hair;
- determines and notes the natural colour of the hair.

offer advice:

- asks questions based on an example (books, other media and colour cards) in order to get to know the customer's wishes;
- listens to the customer's wishes, problems and/or previous experiences;
- watches and observes the customer's style or total image;
- makes suggestions as to length, shape and/or colour in accordance with the customer's characteristics;
- recommends or advises against certain treatments;
- asks the customer for agreement as to the treatment to be carried out.

deal with customers:

- makes contact with the customer within 20 seconds;
- makes eye contact with the customer while working, also via the mirror;
- asks about the customer's wishes, taking into account the situation in the salon;
- (regularly) asks the customer whether everything is to his or her liking;
- respects the customer's decision when he or she refuses a certain service or product;
- attends to the customer at the cash register within 45 seconds;
- describes the treatment applied and gives indications for future treatment.

plan and organise:

- completes the treatment and customer data in writing or on the computer;
- prepares all equipment and products to carry out the treatment based on the analysis made;
- follows up the time products are left to act;
- combines treatments insofar as they can be combined.

work safely, hygienically and in an environmentally friendly way:

- covers the customer with protective material in accordance with the treatment;
- covers him- or herself with protective material in accordance with the treatment;
- respects the manufacturer's instructions and client characteristics when using products and equipment;
- only applies products in the required places;
- cleans all equipment used;
- removes product leftovers and waste immediately using the corresponding recipients.

4. Range of sectors and occupations relevant to the holder of the certificate

The holder of the certificate of professional competence can work as an independent hairdresser. The certificate of professional competence qualifies to prove the specific professional knowledge in question (regulated profession).

5. Official basis of the certificate

Name and status of the body awarding the certificate <i>Test centre recognised by the Flemish Government</i>	Name and status of the national/regional authority providing accreditation/recognition of the certificate Flemish Ministry of Employment and Social Economy <i>Koning Albert II laan 35 bus 21 B-1030 Brussel</i>
Level of the certificate (national or international) <i>Flemish level</i> <i>RAC (Recognition of Acquired Competences)</i>	Grading scale / pass requirements <i>All competences as described in point 3 must be proved.</i>
International or European regulations	
Legal basis <ul style="list-style-type: none"> <i>Flemish Government Order of 23 September 2005 implementing the Decree of 30 April 2004 on obtaining a certificate of professional competence</i> <i>Ministerial Order of 5 March 2007 determining the standard for the title of independent hairdresser (= certificate of professional competence)</i> 	

6. Officially recognized ways of acquiring the certificate

Description of followed pathways	Percentage of total programme (%)	Duration (hours/weeks/months/years)
Recognition of acquired competences	100	Max. 5 hours
Total duration of the assessment leading to the certificate		Max. 5 hours
Additional information <i>The assessment was developed according to the standard for independent hairdresser, as established and approved by employee and employer representatives from the sector. The assessment consists of an optional evaluation of a portfolio and the actual assessment by 2 evaluators according to the standard for independent hairdresser.</i>		
More information can be found on: www.ervaringsbewijs.be		
Flemish overview of Europass Certificate Supplements <i>Here you can download the Flemish Europass Certificate Supplement in different languages and find a description of the national and regional qualifications system:</i> www.europass-vlaanderen.be/cs		